



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

HEALTH REIMBURSEMENT ACCOUNT (HRA) REQUEST FORM

The District agrees to reimburse members \$250 for each outpatient surgical procedure co-pay, \$275 for each inpatient procedure co-pay, \$35 for each Urgent Care co-pay and \$100 for each Imaging co-pay for those members enrolled on the BCBS HMO Blue NE Options plan or the BCBS HMO Blue NE Enhanced Value plan during plan years 2019-2020 and 2020-2021.

The Rules of the HRA are as follows:

- The WRSD shall administer the HRA and reimburse members monthly.
- Members must pay the required co-pay per the plan and will be reimbursed for the payment.
- Members must present their paid receipt and Blue Cross Blue Shield of MA summary of health plan payment to the Director of Human Resources to verify payment.
- Eligible co-pays will be reimbursed up to 90 days after the end of the plan year. **The plan year ends each June 30th.**
- The HRA will be capped at \$50,000 annually for each of the 2 contract years. Any excess money from one year will not be added to the following year's \$50,000 total. Payments will be made on a first come first serve basis and end once the HRA is exhausted.

To process the HRA co-pay reimbursement, please complete the following information. Please complete a separate HRA form for each co-pay reimbursement request. **Members must attach a copy of their paid receipt and a copy of their Blue Cross Blue Shield of MA summary of health plan payment to verify payment.**

Employee/Non-Medicare Retiree Name: _____

Mailing Address: _____
Street, City, State, Zip

Phone Number or Email Address: _____

Claim is for: _____
Employee, Spouse and/or Child Name

Facility Name: _____ Date of Service: _____ Amount Paid: _____

Service type (check one): Outpatient Inpatient Urgent Care Imaging co-pay (CT/PET Scans & MRI's)

Employee/Non-Medicare Retiree Signature

Today's Date

Please remit form to: Jeffrey Carlson, Director of Human Resources
Wachusett Regional School District
1745 Main Street, Jefferson, MA 01522

Phone: (508) 829-1670 extension 224 Email: jeff_carlson@wrsd.net

Approved Denied

Director of Human Resources Signature

Date

Jefferson School

1745 Main Street, Jefferson, MA 01522
Telephone: (508) 829-1670 Facsimile: (508) 829-1680
www.wrsd.net